

JESSICA BIRKEN, MNM, Esq.

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EDUCATION

M.A. Nonprofit Management – Hamline University School of Business, Saint Paul, MN, 2011

J.D. Law – *Magna Cum Laude*, Hamline University School of Law, Saint Paul, MN, 2007

B.A. Sociology – University of Minnesota, Twin Cities, MN, 2001

PROFESSIONAL EXPERIENCE

HACK YOUR PRACTICE, Minneapolis, MN 2018 – present

Consultant / Owner

Teaching and consulting with the philosophy that lawyers can love their lawyer life again by embracing the future and adapting to new (or new to us) technology and practices. Recently:

- Clio Cloud 9 Conference – 2018 New Orleans
- ABA TECHSHOW – 2019 Chicago
- Lawyer Forward – 2019 Austin
- Minnesota CLE (various)
- Minnesota Lawyers Mutual (various)
- Minnesota State Bar Assoc.(various)
- Hennepin County Bar Association – Tech Practice series (live / on demand videos / workshops)

BIRKEN LAW OFFICE, PLLC, Minneapolis, MN 2016 – present

Attorney / Owner

Helping nonprofits solve problems so they can stop worrying and focus on what matters most – The Work. Focus areas:

- Grant compliance & management
- Nonprofit management strategy
- Property tax exemption
- Real estate transactions
- Conservation grants
- Nonprofit legal compliance

URBAN BIRKEN, PLLC, Saint Louis Park, MN 2013 – 2015

CEO & Managing Partner

• Attorney and consultant to nonprofit organizations. Educating and empowering clients to deliver their mission with confidence and competence.

PHEASANTS FOREVER, INC., Saint Paul, MN 2010 – 2014

Grants & Contracts Specialist

- Manage a large portfolio of diverse and complex grant funded projects (\$15m annual activity).
- Ensure compliance with programmatic standards; GAAP; A-133; A-110; etc.

BIRKEN LAW OFFICE, PLLC, Blaine, MN 2009 – 2012

Attorney / Owner

- Provided professional and legal writing services to other attorneys.

STATE OF MINNESOTA, JUDICIAL BRANCH, 10th DISTRICT, Pine City, MN 2007 – 2008

Judicial Law Clerk, Honorable Krista K. Martin

LICENSES - Licensed Attorney - Licensed Notary Public